**Coupon Code Registration Instructions**

Visit the registration website:  
https://imis.astmh.org/AnnualMeeting/AM_Event_Registration.aspx?EventKey=AM22

- Enter your username and password under Sign In. If you have an existing account and you have forgotten your username and/or password, click Forgot Your Username or Password?

- If you do not have an existing account in the ASTMH database, follow the instructions to create a new account. Please contact Brenda Howe if you need assistance with login information.

- Click on Register Myself. Your Annual Meeting registration category and rate will show up automatically. The registration discount coupon code will be applied at checkout.

- Complete the demographic questions – then click on Update Responses.

- Click on Proceed to Checkout.

- Enter in the Promotional Coupon Code under Cart Charges: – the coupon code is valid toward the registration fee **only**; it does not apply to CME credits or any additional items placed in the cart. If you want to claim continuing education credit, you are responsible for paying those fees.

- Click on Submit Order.

A confirmation email will be sent to the email address you provided during the registration process.