

## AMERICAN COMMITTEE ON ARTHROPOD-BORNE VIRUSES (ACAV)

### ACAV 2019 Annual Council Meeting Minutes

*Prepared by Shannon Bennett*

**Gaylord Hotel and Convention Center**

**National Harbor, MD**

**November 20, 2019**

*Chair:* Lark Coffey

*Secretary:* Shannon Bennett

*Treasurer:* Rebecca Christofferson

*Chair-Elect:* David Morens

#### General:

- ACAV chair noted that \$10,000 revenue to ACAV is confirmed from parent society ASTMH by June 30 but with no roll-over to next year. One suggestion for the left-over funds was to confer additional travel awards, however funds need to be spent too far in advance of the meeting for this to be a viable solution. Instead, this past year's remaining funds were invested in designing a new ACAV logo and printing it on promotional products. The new logo was voted on over email by council members leading up to the annual meeting.
- ACAV hosted an informational table at the ACAV symposium as well as in the Exhibit Hall that featured new logo-embossed promotional products (T-shirts, mugs, pens, and pins).
- ACAV membership is down by 7%: Membership in 2019 was 416, down from 446 prior year.
- Trainees are converting to full membership at a rate of 8%.
- Council identified the need for membership growth as well as revenue, particularly to bring in more young people. Ideas included identifying student-friendly activities/support, and/or combine ACAV meetings with other society meetings such as ASV or ACME.

#### Strategic Plan 2020 Goals and Objectives:

- Position ACAV to serve as the leading professional subgroup advancing knowledge of arboviruses globally
- Expand educational offerings from ACAV members
- Augment ACAV member value by serving as the primary site for professional interactions between arbovirologists
- Expand the global influence of ACAV
- Increase training opportunities in arbovirology
- Strengthen the financial position of ACAV

- To advance the strategic goals, the council discussed:
  - Producing/distributing a newsletter
  - Setting-up and managing an ACAV email and list-serve
  - **ACAV website upgrade:**

#### *Current Website:*

Awards  
Executive Council Members  
Newsletter  
History  
Governance

#### *Proposed Website:*

Current+  
Mission & Vision Statement  
Goals & Objectives  
Membership Directory  
Become a member  
Purchase ACAV memorabilia  
Donate  
Where does my ACAV donation go?  
Educational Offerings  
Newsletter  
Photos  
Videos by ACAV members  
Affiliate groups  
Books by ACAV members  
ACAV in the news  
Recent and hot ACAV publications  
ACAV trainee spotlight & publications  
Job postings  
Clinical and Educational Resources  
ARBOCAT  
Historical archives  
News and events  
Social Media

- Representation on ASTMH's **Expert Working Group:**

**Expert Working Group Proposal:** The ASTMH should create a sitting expert "pandemic/epidemic response group" comprised of 10-15 senior experienced thought leaders involved in international science and health, and representing diverse disciplines including medicine, public health/epidemiology, virology and bacteriology, veterinary medicine, and one-health and ecological approaches, among others. The experts would also, as a group, have working collaborative relationships with key players in the countries where epidemics occur including locales in Africa, Southeast Asia/Asia, and South & Central America and the Caribbean. Some members should be scientists

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working abroad in countries where such diseases emerge. The experts should generally have worked with the major pandemic (e.g. influenza) and high consequence diseases (e.g., hemorrhagic fevers, diseases caused by coronaviruses like SARS and MERS). Experts in selected bacterial (e.g., cholera) and parasitic (e.g., malaria) diseases should be included. Membership should rotate approximately every two years.

The group would meet every 1-2 months via phone and immediately/on an as-needed basis when an important disease appears. Top ASTMH experts in particular emerging diseases would be quickly added to the group for the purpose of dealing with that emerging disease, including representatives of US federal agencies such as CDC and NIH.

The group would do the following: 1) identify emerging epidemics and draw attention to them; 2) develop consensus opinions on epidemic response needs, resources available, and possible approaches; 3) identify in-country and international players and work with them; communicate expert opinion to the press and public via press releases, media availabilities, and if needed position papers or other expert opinions; 4) identify ASTMH members, both in-country and otherwise who may be available to work in epidemic response partnerships; 5) if funding becomes available, create a dedicated fund to be used to support epidemic responses especially in-country support of science and ministry resources and coordination, and linking public health and science expertise. For example, one or more experts might be dispatched to work with the Ministry in local response, coordination, or policy decisions. (From Joel Breman in discussion with David Mores).

- Collecting stories/articles for *AJTMH* newly launched **“Stories from the Field:”**

Announcing **Stories From the Field** in the *American Journal of Tropical Medicine and Hygiene*: The Journal is introducing a new category of papers titles, “Stories From the Field.” This category will highlight descriptive personal stories based on author’s experiences practicing clinical tropical medicine, performing tropical medicine research, taking part in international health education, and/or delivering global health services. Preference will be given to articles that provoke thought, encourage new ideas, share innovative approaches, promote sustainability, highlight local efforts, or work to broaden perspectives of Journal readers.

All articles should inform our readers about the world, people, health, hygiene, disease, and the myriad of issues that impact tropical medicine and global health. Through

sharing these stories, it is hoped that we can advance our thinking and improve the quality of research and healthcare that we provide. Submission will be accepted through the Journal site at <https://mc.manuscriptcentral.com/ajtmh>.

Essays should be titled but have no section headings. The maximum length is 1500 words. The maximum number of authors is 3. If patients are discussed, they should be de-identified. Preapproval is not required before submission, but potential authors are welcome to request feedback on suggest topics before submission.

- Distributing an open-access ACAV Membership Directory
- Curating & preserving historical documents, with the following subgoals:
  - Archiving materials
  - Cataloguing entries
  - Digitization of content
  - Address permanent safe appropriate storage
  - Project could cost ~\$300,000, for which we would need a grant (IMLS?)
  - Current status:
    - Tom Monath has put out a call for archival donations
    - Scott Weaver saw to the collecting and depositing of physical boxes of ACAV documents
- Another priority is to better define roles for the councillors. The following tasks could be assigned to councillors and/or are priorities:

### Treasurer’s Report:

Revenue from dues (\$1900) and ASTMH allotment (\$10,000) offset expenses from travel awards (7 at \$500 each) and the Batnayas travel award (\$2500) plus meeting expenses TBD.

### Report from Subgroups:

Subcommittee on Information Exchange (SIE)

- Working on catalogue and updating it
- Newsletter also in production
- Social media seen as an important mechanism for information exchange and in need of the right person to take it on

Subcommittee on Interrelationships Among Catalogued Viruses (SIRACA)

- ICTV undergoing big changes, ACAV needs representatives on subgroups
- EEE outbreak brought to light public health shortcomings
- Evaluation of arbovirus status

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Subcommittee on Arbovirus Laboratory Safety (SALS)

- A substantial discussion was had around producing a safety paper describing laboratory-acquired infections (LAIs) including whether said paper would be doable and strategic.

SEAS

- No report at this time

Next steps include deciding the succession of ACAV leadership:

- Chair-Elect: we did not select a chair-elect for 2021 at the time of the meeting and have instead put out a call for nominations by email; vote will be handled by email.

### Business Meeting Highlights:

Thank you to outgoing Trainee Councilor Maria Onyango

Welcome incoming Councilors:

Patricia Aguilar

Nathan Grubaugh

Trainee Councilor, Amy Krystosik

### ACAV Activities at ASTMH:

Arbovirology (ACAV) Pre-Meeting Course: Arboviroemics-How 'omics' Technologies are Advancing Arbovirus Research and Control

Organized by Louis Lambrechts and Felix Hol

November 20

Panel Discussion: Career Pathways in Science and Identifying Your Niche

Organized by Maria Onyango, trainee councilor

November 21

ACAV Symposium I: ACAV Business Meeting, Award Presentations and Research Presentations by Award Recipients

November 22

ACAV Symposium II: Everything Old Is New Again: The Re-Emergence of Yellow Fever

Organized by Ann Powers and Desiree LaBeaud

November 22

TropStop Career Chats: How to ace that grant application

Organized by Maria Onyango

November 22

Speed Networking with the Experts

November 22

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### ACAV Executive Council Members—2020

Member/Position	Term Expires
David Morens, <i>Chair</i> .....	2020
Lark Coffey, <i>Past-Chair</i> .....	2020
Patricia Aguilar, <i>Chair-Elect</i> .....	2020
Shannon Bennett, <i>Secretary</i> .....	2020
Rebecca Christofferson, <i>Treasurer</i> .....	2020
Laura Kramer, <i>Councilor</i> .....	2020
Desiree LaBeaud, <i>Councilor</i> .....	2020
Rebecca Christofferson, <i>Councilor</i> .....	2021
Lark Coffey, <i>Councilor</i> .....	2021
Thomas Ksiazek, <i>Councilor</i> .....	2021
David Morens, <i>Councilor</i> .....	2021
Shannon Bennett, <i>Councilor</i> .....	2022
Louis Lambrechts, <i>Councilor</i> .....	2022
Patricia Aguilar, <i>Councilor</i> .....	2023
Nathan Grubaugh, <i>Councilor</i> .....	2023
Amy Krystosik, <i>Councilor for Trainees</i> .....	2020
Ann Powers, <i>Ex Officio Chair SIE</i> .....	2019
Thomas Ksiazek, <i>Ex Officio Chair SALS</i> .....	2019
Mike Turell, <i>Ex Officio Chair, SEAS</i> .....	2019
Nikos Vasilakis, <i>Ex Officio Chair, SIRACA</i> .....	2020

## GUIDELINES FOR THE AMERICAN COMMITTEE OF ARTHROPOD-BORNE VIRUSES

During the 1987 executive council meeting of the American Committee on Arthropod-borne Viruses (ACAV) in Los Angeles, it was agreed that guidelines for the committee need to be established and recorded in a single document. The ACAV currently operates under procedures that are stated in various reports. A summary statement of the ACAV organization would assist new executive council members and chairpersons in understanding how the committee operates. In addition, modifications in procedures could easily be incorporated into a centralized body of information.

The information that follows is intended only as a guide for the ACAV organization; goals of the ACAV are stated in other publications. During the formation of ACAV it was agreed that the group would not be a formal organization with by-laws. Rather, it would provide a forum for exchange of information among people interested in arbovirus research.

The ACAV meets annually in association with the American Society of Tropical Medicine and Hygiene (ASTMH). An executive council is the governing body of the ACAV. The council is chaired by a person who directs council and committee meetings and retains the ACAV files. The chairperson of the executive committee serves a 4-year renewable term and is elected by the executive council at the

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annual council meeting. The council consists of six people who each serve a 4-year term. New council members are elected by members of the ACAV. Council members who are rotating off form a search committee that nominates council candidates; the slate of candidates must be approved by the existing council. The chairperson of the council sends ballots to the ACAV membership. The candidates who receive the most votes are notified and take office at the next annual meeting of the ACAV. There is no quorum for the election of officers or for other council and committee votes. Should a member of the executive council resign or leave the ACAV, a new council member is appointed by the executive council to complete the original member's term.

Other ACAV positions include a secretary, treasurer, historian and international advisors. The secretary is the newest member of the council and records minutes of the council meeting. The treasurer is appointed to a 4-year renewable term by the executive council and maintains the ACAV funds in a subaccount of the ASTMH. Withdrawals and deposits from the ACAV account are arranged with the treasurer. The council chairperson must approve all withdrawals,

The historian is designated by the council and provides historical information on the operation of the ACAV. The council selects international advisors, determines the number of advisors, and defines the length of the advisor's terms.

All people interested in joining the ACAV may do so by attending a meeting and signing their name to the attendance sheet. Membership in the ASTMH is not a requirement for membership in the ACAV. People missing three consecutive meetings will lose their membership in the ACAV. Exceptions to this attendance rule are made for people with emeritus status and for some overseas participants. Emeritus status is automatic upon retirement. The executive council must approve an attendance exception for people living overseas.

Subcommittees are an important part of the ACAV and are formed when sufficient interest is presented to the executive council by ACAV members. The council reviews proposed subcommittees and decides whether a particular subcommittee is needed. When council approves the formation of a subcommittee, it appoints a chairperson. The subcommittee chairperson, in consultation with the ACAV chairperson, appoints subcommittee members. New subcommittees formalize their objectives and structure. All subcommittees report progress on objectives at the annual meeting to the ACAV.

The ACAV presents three awards, when appropriate, in staggered three-year intervals. The chair of the executive council appoints a nominating committee for each award. Recipients of awards are selected by the executive

council. An announcement requesting nominations for each pending award is published in the Tropical Medicine and Hygiene News at least six months prior to the ASTMH annual meeting. This procedure provides the nominating committee with nominations and documentation from ACAV members. The Scherer/Hardy Award is given to an outstanding graduate either before graduation or up to 3 years post-graduation. Accrued interest

### Awards

#### Richard M. Taylor Award

Presented to a person who has made outstanding contributions to arbovirology throughout his or her career.

Laura Kramer . . . . .	2018
John (Jack) Woodall* . . . . .	2016
Carol Blair . . . . .	2015
Barry Beaty . . . . .	2012
C.J. Peters . . . . .	2012
Thomas Yuill . . . . .	2009
Robert Tesh . . . . .	2009
Charles Calisher . . . . .	2006
Frederick A. Murphy . . . . .	2002
Philip K. Russell . . . . .	2000
Leon Rosen . . . . .	2000
Scott Halstead . . . . .	1999
Thomas Monath . . . . .	1994
James Hardy . . . . .	1990
Robert E. Shope . . . . .	1987
Karl Johnson . . . . .	1987
Harry Hoogstral . . . . .	1984
Thomas H.G. Aitken . . . . .	1984
Telford Work . . . . .	1981
Ottis and Calisa Causey . . . . .	1980
Wilbur Downs . . . . .	1979
Pedro Galindo . . . . .	1977
Roy W. Chamberlain . . . . .	1975
William C. Reeves . . . . .	1973
McD. Hammon . . . . .	1970
Jordi Casals . . . . .	1968
Richard M. Taylor . . . . .	1966

#### Dalrymple/Young

Gregory Ebel . . . . .	2019
Kathryn Hanley . . . . .	2016
Ebihara Hidecki . . . . .	2013
Jonathan Towner . . . . .	2010
Heinz Feldmann . . . . .	2005
Scott C. Weaver . . . . .	2002
Stuart T. Nichol . . . . .	1999
Connie Schmaljohn . . . . .	1996
James LeDuc . . . . .	1990

\*Given out of rotation

Donald Burke . . . . . 1990  
 Barry Beaty . . . . . 1988  
 Thomas Monath . . . . . 1985  
 David Bishop . . . . . 1982

#### **Scherer/Hardy Award**

Nathan Grubaugh . . . . . 2018  
 Farooq Nasar . . . . . 2015  
 Alexander Ciota . . . . . 2013  
 Amy Schuh . . . . . 2013  
 Brian Bird . . . . . 2010  
 Patricia V. Aguilar . . . . . 2007  
 Gregory D. Ebel . . . . . 2004  
 Aaron Brault . . . . . 2001  
 Ann M. Powers . . . . . 1997  
 Kurt Kamrud . . . . . 1997  
 Scott C. Weaver . . . . . 1993  
 George Ludwig . . . . . 1989  
 Rebeca Rico-Hesse . . . . . 1986  
 Daniel Sundin . . . . . 1983

#### **ACAV Student Travel Award**

Priscila Castanha . . . . . 2019  
 Marissa Childs . . . . . 2019  
 Francesca Falconi . . . . . 2019  
 Siew Wai Fong . . . . . 2019  
 Cat Lippi . . . . . 2019  
 Alice Michie . . . . . 2019  
 Blake Schouest . . . . . 2019  
 Juan Aguilar . . . . . 2018  
 Nikita Cudjoe . . . . . 2018  
 Laura Dickson . . . . . 2018  
 Danilo Lemos . . . . . 2018  
 Daniela Michlmayr . . . . . 2018

Ranya Mulchandani . . . . . 2018  
 Nivison Nery, Jr . . . . . 2018  
 Maria Onyango . . . . . 2018  
 Nunya Chotiwan . . . . . 2017  
 Amy Krystosik . . . . . 2017  
 Carla Mavian . . . . . 2017  
 Erin McDonald . . . . . 2017  
 Wen Yang Tsai . . . . . 2017  
 Joseph Fauver . . . . . 2016  
 Claire Heath . . . . . 2016  
 Devika Sirohi . . . . . 2016  
 James Weger . . . . . 2016  
 Albert Auguste . . . . . 2015  
 Rebecca Hamlin . . . . . 2015  
 Lewis Hun . . . . . 2015  
 Stacy Scroggs . . . . . 2015  
 Nunya Chotiwan . . . . . 2014  
 Brittany Dodson . . . . . 2014  
 Nisha Duggal . . . . . 2014  
 Nathan Grubaugh . . . . . 2014  
 Meghan Elizabeth Hermance . . . . . 2014

#### **Kelly Labell Travel Award**

Nicholas Bergren . . . . . 2013  
 Andrea Bingham . . . . . 2012  
 Patrick Vander Kelen . . . . . 2011  
 Sheri Anderson . . . . . 2010  
 Nicole Arrigo . . . . . 2009

## ACME SUBGROUP (AMERICAN COMMITTEE OF MEDICAL ENTOMOLOGY)

### Council Meeting Minutes

**Wednesday November 20<sup>th</sup>, 2019,  
4:00 pm - 5:30 pm**

*Chesapeake 1; Gaylord National Resort and Convention Center  
National Harbor, Maryland USA*

Chair: Matt Thomas, PhD  
Secretary/Treasurer: Alvaro Molina-Cruz, PhD  
Past Chair: Phil Armstrong, PhD

### Call to Order (Matt Thomas)

4:00-4:05 **Treasury Report.**

Alvaro- The total net assets for all ACME funds were \$24,801 for the period ending in June 30, 2019. The revenue from memberships and member donations (including donations at the 2018 ACME booth) for the period July 2018- June 2019 was \$5,325. The ASTMH Board donated a \$10,000 grant to ACME toward its initiatives during 2018-2019, as it did in the previous year. The Board donation was used to cover three 2018 ACME Student Travel Awards (\$2,700 total), 2018 ACME Future Leaders Fellowship in International Medical Entomology (\$2,000), the publication of the Arthropod Containment Guidelines (\$3,200), scholarship funds for the 2019 Biology of Vector-borne Diseases course at U. of Idaho (\$1,712.93) and the 2018 Speed Networking Event (\$387.07). ACME received a generous contribution (\$10,000) from S.C. Johnson & Son Inc. toward the Breakthrough in Medical Entomology Award and Future Leaders Fellowship. This finishes the commitment by S.C. Johnson, ACME should work on identifying other donors. ACME continued to avoid expenses associated with the council meeting from \$406.80 in 2017 to \$0.00 in 2018.

4:05-4:20 **Council Elections.**

Introduction of New Council Members, Eleanor Sternberg, Jennifer Stevenson and Marco Neira.

Introduction of Trainee Member, Olivia Winokur.

Nomination of Chair-Elect. Gabriel Hamer was the only nominated person for chair; voted on Gabriel-elected.

Nomination of Secretary/Treasurer. Molly Duman Scheel was the only nominated person for Secretary/Treasurer; voted on Molly- elected.

Suggestions for council members, 2020 will be presented by outgoing councilors (Alvaro Molina-Cruz, Diana Ortiz and Laura

Harrington) that will contact the candidates to confirm their interest. The list of candidates should be finalized by March 2020.

### Task Force Updates.

4:20-4:30 **AWARDS update was presented by Matt Thomas.**

**Members. UPDATE** Phil Armstrong, Kate Altman, Laura Harrington, Matt Thomas.

### MEMBERSHIP FOR 2020 was identified:

Laura Harrington, Matt Thomas, Ellen Dotson, Gabe Hamer.

It was agreed that Ellen (chair) will oversee the Hoogstraal award selection, Matt (past-chair) the student travel awards and Gabe (incoming chair) the Breakthrough in Medical Entomology award.

### Accomplishments.

- The 2019 \$10K from the ASTMH Board allowed us to give 2 grad-student awards (\$900 each), 2 postdoc awards (\$900 each) and 2 international (\$2000 each). The total amount is \$7,600. The remaining funds were used to fund scholarships for the Vector Biology Course in U. Idaho.
- The honorees for 2019 were: Hoogstraal Award, Frank Collins, U. Notre Dame; Breakthrough in Medical Entomology Award, Stephanie James, Foundation for the National Institutes of Health; Future Leaders Fellowship in International Entomology, Adélaïde Miarinjara, National Institutes of Health; Travel Award for Young Investigators, Diana Nyanting'a, Kenya Medical Research Institute; Kristine Werling, Harvard School of Public Health; Young Investigator Award-International, Renee Ali, University of West Indies; Marilyn Murindahabi, University of Rwanda; Young Investigator Award-Post Doc, Deepani Fernando, University of Peradeniya, Sri Lanka; Emily Gallichotte, Colorado State University.

### Challenges.

- Number of applicants for the International Leaders were 5 while there were only 2 applicants for the Breakthrough Awards for 2019. Several options to help increase the number of applicants were discussed: facilitate the nomination by allowing self-nomination with an external

letter of support, increase the visibility of the awards in other events and social media, allow nomination and letters by non-members, the ACME council could suggest nominations, and allow nomination of multiple individuals involved in a single breakthrough finding. These changes will be incorporated in the ACME website with the rules for award application

- SC Johnson gave their last donation to ACME (\$10K) on Dec 2018, there is a need to identify other possible donors for awards.

4:30-4:40

**TRAINEES.**

**Members.** Diana Ortiz, Andrew Golnar, Matt Thomas.

**MEMBERSHIP FOR 2020** – Diana Ortiz, Olivia Winokur, Ellen Dotson.

**Accomplishments.**

- There were 150 students and 11 mentors registered for the Speed Networking and ACME/ACAV Lunch Networking events.

**Challenges.**

- Mentor identification has been a challenge. Currently the list of potential mentors is provided by Koya Allen (ASTMH Trainee Committee).

**Goals. Suggestions.**

- There was a discussion on ways to to engage and support trainees in addition to the networking events and travel awards. The task force will contact trainees to get their input on other activities they would like to have through ACME. The task force is also planning some trainee-trainee pairing outside the speed networking event. Another possibility is to organize and sponsor a social event outside the meeting for networking together with ACAV trainees. The task force is planning a mentor-mentee program beyond the speed networking event.

4:40-4:50

**ADVOCACY.**

**Members.** Phil Armstrong, Ellen Dotson

**MEMBERSHIP FOR 2020-** Ellen Dotson

**Accomplishments.**

- Arthropod Containment Guidelines publication.

**Challenges.**

**Goals. Suggestions.** There was discussion to to join initiatives with other organizations like AMCA, ESA, PAMCA, Vector Borne Disease Coordinated Network. Ellen will contact some

of these networks. ACME could do some international activities with PAMCA.

4:50-5:00

**VISIBILITY.**

**Members.** Alvaro Molina-Cruz, Gabe Hammer

- **MEMBERSHIP FOR 2020-** Gabe Hammer, Molly Duman Scheel.

**Accomplishments.**

- Two newsletters were published in 2019. Gabe and Molly will work on the 2020 newsletters.
- Booth, 2018 booth sales/donations.

**Challenges.**

- Enhancing visibility in the digital age. ACME has not used social media. It was suggested that Twitter might be the best one to try.
- There is still lack of use of MyCommunities by members.

**Goals. Suggestions.**

- Rebecca Hamel, is the new Development Manager (ASTMH). Rebecca has a strong background in global health resource development. Rebecca can help ACME in strategies to increase non-dues revenues.

5:00-5:10

**PRE-MEETING COURSE.**

**Members.** Phil Armstrong, Laura Harrington, Chris Barker

- **MEMBERSHIP FOR 2020** Laura Harrington, C

**Accomplishments.** The previous premeeting course of Medical Entomology for clinicians was successful.

**Challenges.**

**Goals. Suggestions.** The premeeting course proposed for 2020 will be again on Medical Entomology for clinicians. Laura Harrington volunteered to organize it.

5:10-5:20

**Updates from Executive Council.**

- The parent Board has suggested preparation of strategic plans by subgroups. ACME will work on that based on the Board guidelines and ACAV strategic plan.

5:20-5:30

**Open Discussion.**

- Overall goals and suggestions

**Calendar Items for ACME-associated events:****WEDNESDAY Nov 20**

4:00 pm- 5:30 pm, **ACME Council Meeting**, Chesapeake 1 (Ballroom Level).

**THURSDAY Nov 21**

8:00 am – 9:45 am, **American Committee of Medical Entomology (ACME) Symposium I: Annual Business Meeting, Awards and Hoogstraal Medal Presentations and Networking Reception**, in Potomac D (Ballroom Level).

10:15 am – 12:00 pm, **American Committee of Medical Entomology (ACME) Symposium II: Will History Repeat Itself? Lessons Learned from Previous Vector Control Efforts**, in Potomac D (Ballroom Level)

12:00 pm- 1:30 pm, **ACME Networking Lunch**, in National Harbor 8.

**Friday Nov 22**

5:00 pm-6:45 pm, **7<sup>th</sup> Annual “Speed-Networking with the Experts”**, in Riverview Ballroom 1/2/3.



## AMERICAN COMMITTEE OF MEDICAL ENTOMOLOGY (ACME)

### AMERICAN COMMITTEE OF MEDICAL ENTOMOLOGY (ACME) CHARTER

**Name.** The name of the organization shall be the American Committee of Medical Entomology (acronym—ACME). It is organized under the auspices of the American Society of Tropical Medicine and Hygiene (ASTMH), and will meet at least annually in conjunction with that society's annual meeting.

**Objectives.** The objectives of ACME shall be as follows

- To promote medical entomology in the ASTMH and in organizations whose scopes of activities include the area of human diseases transmitted by arthropods.
- To organize symposia or workshops annually that emphasize, but are not limited to, the contributions of medical entomology to tropical medicine.
- To encourage active participation of medical entomologists in the ASTMH.
- To recognize outstanding contributions by medical entomologists.

**Membership.** Membership is effective for one year and shall result from either of two acts: 1. Payment of a fee of \$25 to the ASTMH designated for ACME membership. (Funds shall be placed in the ACME account [1].); 2. Students and post-doctoral fellows may become ACME members by signing up and are not required to pay ACME membership dues. All ACME members must be in good standing as members of the ASTMH.

**Officers.** There shall be an Executive Council comprised of twelve [12] members, including a Chairperson, a Chairperson-elect, a Past-Chair, and a Secretary-Treasurer. Officers must be ACME members at the time of their election. Executive Council members serve four-year terms, and three new members shall be elected each year. Terms of service begin with the Executive Council meeting held the year of election and end with the Executive Council meeting at the end of the fourth year i.e. Executive Council members attend five meetings. The Chairperson, Past-Chair and Chairperson-elect serve for one year. The Secretary-Treasurer shall serve for a period of one to three years. The Past-Chair is an *ex officio* member of the Executive Council without Council voting rights if they have exceeded their fourth year of Council membership.

#### SELECTION OF OFFICERS:

**Executive Council members.** The three members who are due to rotate off the Executive Council shall comprise the nominating committee each year. They shall meet at the beginning of their third year of service immediately following the annual ACME business meeting and prepare a slate of nominees for election to the Executive Council. This

slate shall consist of the names of at least five individuals. Nominees must be ACME members at the time of their nomination and must either have not previously served on the Executive Council OR one of the following is true:

- They are presently filling unexpired vacancies created by death or resignation from the Executive council
- They have been off the Executive Council for at least one full year

It shall be the responsibility of the Nominating Committee to determine the eligibility of the nominees and to ascertain their willingness to serve on the Executive Council if elected. Upon completion of the slate of nominees and ascertaining the willingness of the nominees to serve, the Nominating Committee shall submit the slate to the Secretary-Treasurer, who shall prepare ballots to be sent to all members. Election should be completed no later than July 1 following the annual business meeting. Executive Council members elected shall assume office at the beginning of the following Executive Council meeting.

**Chairperson-Elect.** The Executive Council shall elect a Chairperson-Elect from among their members during the annual meeting of the Executive Council. Service as Chairperson-Elect begins at the end of the next ACME Business meeting.

**Chairperson.** The serving Chairperson-Elect shall assume the responsibilities of the Chairperson when the newly elected Chairperson-Elect assumes office.

**Past-Chair.** The Chairperson from the previous year shall serve as the Past-Chair.

**Secretary-Treasurer.** The Executive Council shall elect a Secretary Treasurer (which may include self-nominations) from among their members at any time there is a pending vacancy of the office. Election shall be for a period of no more than three years and is contingent upon annual election by the Executive Council.

#### DUTIES OF OFFICERS.

**Chairperson.** The Chairperson shall represent ACME to other Organizations, shall officiate at all meetings of the Executive Council and at annual business meetings, shall submit an annual report to the Executive Council of ASTMH, make all appointments for ACME, such as the individual to present the Hoogstraal Medal for Outstanding Achievement in Medical Entomology.