

Poster Presentation Instructions

e-Poster Format for Virtual Meeting

Poster presentations will be presented in a digital format through the virtual Annual Meeting platform with a real-time chat (typed question-and-answer function) during the poster sessions. We encourage poster presenters and viewers to engage in dialogue using this function. There is no audio component to the poster presentation.

The e-Poster site will allow attendees to scroll through a screen of thumbnail views of the posters. Attendees then “click” on posters of interest to view the poster in full screen. Attendees will have the ability to magnify a selected poster.

During the week of October 26, you will receive a link to upload your poster as a one-page PDF file to the Poster Submission Portal. You will be required to provide your Registration Order Number to submit your poster. This number can be found on the confirmation letter that you receive once you register.

The deadline to submit your poster to the Poster Submission Portal is Thursday, November 5, 11:59 pm U.S. Eastern Time.

Recommended e-Poster Technical Specifications for Preparing Your Poster

File format and recommended aspect ratio	<ul style="list-style-type: none"> ■ File format: All e-Posters must be uploaded as a one-page PDF (.pdf) file ■ Aspect ratio: We suggest an aspect ratio of 16:9 (this is the default aspect ratio in newer versions of PowerPoint; convert PowerPoint file to a PDF file before upload)
Page count	One-page PDF file
Maximum file size	<ul style="list-style-type: none"> ■ There is no maximum file size, but we recommend not to exceed 10 MB. ■ The larger the file, the greater amount of time required to download when an attendee accesses your poster presentation.
Recommended orientation	Landscape
Recommended minimum pixel dimensions	1920 width x 1080 height
Recommended minimum font size	16 point
Recommended font type	<ul style="list-style-type: none"> ■ Arial or Calibri ■ Do not use special fonts which are not part of the standard PowerPoint package.
Recommended resolution for any images or graphics	<ul style="list-style-type: none"> ■ 300 dpi ■ Acceptable image file formats within your PowerPoint file include: JPEG, GIF, TIFF, BMP, PNG ■ Avoid stretching images manually as they will lose quality/clarity when magnified.
File name	To avoid any compatibility problems, please do not use special characters (e.g. «, Ö, Ø, ñ, ε, ®, ý, }, {) to name your file.

Poster Hall

Poster presentations will be accessed via the Poster Hall on the virtual Annual Meeting platform.

Viewing and Presentation Schedule

	Poster Session A <u>Monday, November 16</u> -Presentation #36 – 437 -Late-Breaker Abstracts #LB-5000 thru LB-5061	Poster Session B <u>Tuesday, November 17</u> -Presentation #533 – 945 -Late-Breaker Abstracts #LB-5069 thru LB-5137	Poster Session C <u>Wednesday, November 18</u> -Presentation #1004 – 1393 -Late-Breaker Abstracts #LB-5145 thru LB-5207
Viewing	Midnight – 1:30 pm U.S. Eastern Time Zone	Midnight – 11:45 am U.S. Eastern Time Zone	Midnight – 11:45 am U.S. Eastern Time Zone
Presenters in attendance for real-time chat with attendees (typed questions and answers)	1:30 pm – 3 pm U.S. Eastern Time Zone	11:45 am – 1:15 pm U.S. Eastern Time Zone	11:45 am – 1:15 pm U.S. Eastern Time Zone
Viewing	3 pm – 11:59 pm U.S. Eastern Time Zone	1:15 pm – 11:59 pm U.S. Eastern Time Zone	1:15 pm – 11:59 pm U.S. Eastern Time Zone
<i>Beginning Thursday, November 19, registered attendees will have access to all poster presentations through February 28, 2021.</i>			

What is a Poster Presentation?

A poster is a visual presentation of your research or clinical project. Use schematic diagrams, graphs, tables and other strategies to direct the visual attention of the viewer, rather than explaining it using text as you would in a journal article.

A poster addresses one central question. State the question or hypothesis clearly in the poster and use your presentation to provide a clear and explicit take-home message.

Content

Posters usually have a similar structure to a research paper or journal article: An **Abstract**, with individual sections for **Introduction** (i.e., brief rationale or review of relevant research), **Methods**, **Results**, and **Discussion**, which includes a summary and conclusions. You may also want to list key **References**. If your poster is more clinically oriented, you may elect to use a different format, but breaking down information into clear sections with headings will help your colleagues understand your poster easily and quickly.

In the busy environment of a poster session, most people do not have the ability to read and process long sections of text. Therefore, keep text to the bare essentials and focus on the most important ideas.

- Use bullet points to simplify sections like the introduction and conclusions.
- Make effective use of underlines and **boldface**.
- Use graphs and figures whenever possible.
- Make your poster visually pleasing and attractive.
- Include your new abstract presentation number on the upper left corner of your poster.

Questions?

Contact ASTMH at j.deacetis@astmh.org.