Poster Presentation Instructions

These instructions will help you prepare your poster so that you and your colleagues get the most benefit from your presentation.

Poster Hall Location

Poster presentations will take place in the Prince George's Exhibit Hall D on the Lower Atrium Level of the Gaylord National Resort and Convention Center.

New Abstract Presentation Number

Include your new abstract presentation number in a large font in the upper left corner of your poster.

Set-Up, Viewing, Presentation and Dismantle Schedule

	Poster Session A **Thursday, November 21** -Presentation #87 – 612 -Late-Breaker Abstracts #LB-5000 thru LB-5169	Poster Session B **Friday, November 22** -Presentation #716 – 1235 -Late-Breaker Abstracts #LB-5177 thru LB-5351	Poster Session C **Saturday, November 23** -Presentation #1386 – 1890 -Late-Breaker Abstracts #LB-5359 thru LB-5535
Set-Up	9:45 a.m. – 10:15 a.m.	9:45 a.m. – 10:15 a.m.	9:45 a.m. – 10:15 a.m.
Morning Viewing	10:15 a.m. – Noon	10:15 a.m. – Noon	10:15 a.m. – Noon
Presentations (Presenters in attendance)	Noon – 1:45 p.m.	Noon – 1:45 p.m.	Noon – 1:45 p.m.
Afternoon Viewing	1:45 p.m. – 4 p.m.	1:45 p.m. – 4 p.m.	1:45 p.m. – 4 p.m.
Dismantle	4 p.m. – 6:15 p.m.	4 p.m. – 6:15 p.m.	4 p.m. – 5 p.m.

What is a Poster Presentation?

A poster is a visual presentation of your research or clinical project.   Use schematic diagrams, graphs, tables and other strategies to direct the visual attention of the viewer, rather than explaining it using text as you would in a journal article.

A poster addresses one central question. State the question or hypothesis clearly in the poster and use your presentation to provide a clear and explicit take-home message.

New This Year – ePoster Capability

In addition to your in-person poster presentation at the Annual Meeting, you will have the option to submit your poster presentation as an ePoster. Please note that ePosters DO NOT replace the in-person poster presentation. Details about the ePoster arrangements will be sent in early November.

What will you need?

You will be provided a space **approximately 4 feet high x 4 feet wide (121 cm x 121 cm)**. Prepare your poster so that it makes the most of this space, but does not exceed the area. We encourage you to bring 50 copies of a handout of your poster that includes your full contact information so your colleagues have access to your important ideas after the conference. **You are not required to bring 50 copies, it is strictly optional.**

Bring your own push pins to mount your poster. ASTMH will not provide push pins.

Please note: Due to fire regulations, we are unable to place any tables or chairs in front of the poster boards, and electrical hook-ups are not allowed.

Poster Dismantle -- *Important information! Dismantle your poster on time!*
Presenters are responsible for dismantling posters. Posters left behind at the close of the dismantle period will be disposed of and are not the responsibility of ASTMH nor the Gaylord National Resort and Convention Center.

Content

Posters usually have a similar structure to a research paper or journal article: an **abstract**, **introduction** (i.e., brief rationale or review of relevant research), **method** section, **results** section, and a **conclusion** or summary. You may also want to list key **references**. If your poster is more clinically-oriented, you may elect to use a different format, but breaking things down into clear sections with headings will help your colleagues understand your poster easily and quickly.

In the busy and crowded environment of a poster session, most people do not have the ability to read and process long sections of text. Therefore, keep text to the bare essentials and focus on the most important ideas. You can convey details via discussion when you are standing by your poster.

Format

- Use bullet points to simplify sections like the introduction and conclusions.
- Use large type, such as 36-point type for section headings, and 24-point type for text. Never use type smaller than 18 point for any reason.
- Make effective use of underlines and **boldface**.
- Use graphs and figures whenever possible.
- Make your poster visually pleasing and attractive.
- Include your new abstract presentation number in a large font on the upper left corner of your poster so attendees can easily locate your abstract.
- [Visit the Poster Presentation page on the ASTMH web site](#) for photos and examples of posters.

Annual Meeting Poster Graphic
ASTMH has designed two versions of a special 2019 Annual Meeting Poster Graphic for poster presenters to incorporate into their posters, if you choose. Choose one of the Poster Graphics to incorporate into your poster. Download the Poster Graphic from http://www.astmh.org/annual-meeting/abstracts-and-education. **You are not required to include this graphic on your poster, it is strictly optional.**

Questions?
Contact ASTMH at j.deacetis@astmh.org.