



Travel Award Application

Application Submission Deadline: April 1, 2009

The online travel award application submission site opens March 4, 2009.

Limited funding is available to support annual meeting travel of selected students and young investigators from the United States and abroad. Travel award applicants participate in the meeting through oral or poster presentations and are evaluated based on abstract quality and research results. Applicants need not be ASTMH members.

The online travel award application will be available at www.astmh.org beginning March 4. Complete the online application by April 1.

Application Process

Step 1

By April 1, submit your abstract to the online ABSTRACT submission site (accessible via link from <http://www.astmh.org> beginning in early March). In order to be considered for a travel award, you must submit an abstract to the ABSTRACT submission site by April 1.

The ABSTRACT submission site will assign an abstract number. The abstract number format is 09-A-NUMBER-ASTMH. You will need this abstract number for the online TRAVEL AWARD submission site.

Step 2

By April 1, submit your travel award application on the TRAVEL AWARD submission site (accessible via link from <http://www.astmh.org>).

Username and Password. Please note that your username and password for the ABSTRACT submission site and the TRAVEL AWARD submission site ARE NOT THE SAME. You will have a different username and password for each site.

Application Materials

Collect all application materials prior to submitting them to the online TRAVEL AWARD application site. Although you will be able to edit your award submission prior to the April 1 deadline, the submission process will be much easier if you collect all application materials prior to submission.

As part of the online application process, you will be required to submit the following materials:

- 1) A brief curriculum vitae or resume information.
- 2) A brief statement explaining why you want to attend the ASTMH meeting (limited to 2000 characters)
- 3) Abstract

Your abstract must also be submitted to the ASTMH online submission site, available via link at <http://www.astmh.org>. Make a note of your abstract number, as you will be required to provide the abstract number in your online application.

4) The name and telephone number of an ASTMH member to serve as a sponsor. The society will serve as sponsor for individuals working outside the United States who are unable to easily identify a member to sponsor their application.

5) Travel Information

A. Estimated travel costs to/from meeting site

City and airport where travel will originate

Travel by (air, car, bus, etc)

Estimated round-trip costs

B. Are other funds available to help pay travel costs? If yes, indicate source and amount provided.

Source of funding
Amount provided

6) Demographic Information

Country of citizenship
Gender
Highest degree earned and year degree received
Your professional status
What disease(s) do you study?

Finalizing your application...After entering all information into your online application and after all document uploads have been made, go to the REVIEW SUBMISSION page and scroll down to the bottom. If all information has been entered correctly, you will see a drop-down menu at the bottom of the page. Select COMPLETE in the drop-down menu and press SAVE. Your application will then be complete and ready for review.

=====
Questions?

Contact ASTMH at info@astmh.org, phone +1-847-480-9592 or fax +1-847-480-9282.
=====

ASTMH Travel Award Policy

The American Society of Tropical Medicine and Hygiene offers travel awards to interested scientists actively working in the tropical medicine field in order to enhance the quality of the annual meeting and to facilitate participation for those who otherwise might be unable to attend. Funds to support travel have certain restrictions as to how they may be spent by award recipient.

The travel award application process is open to ASTMH members and non-members who have not previously received an ASTMH travel award. Young investigators and individuals working in tropical and developing countries are encouraged to apply. Candidates are selected on the basis of the relevance of their work to the field of tropical medicine. Each award recipient agrees to prepare a brief report following attendance that describes benefits gained by participation in the meeting.

Travel Award Applicant Statement

All applicants are required to agree to this statement in the online application.

I agree to provide within 30 days of completion of the meeting a written summary of how attendance at the ASTMH 58th Annual Meeting benefited my professional growth in the field of tropical medicine and hygiene.

I confirm that I have never received an ASTMH travel award.

I further attest to the accuracy of my statements regarding other funding available to support my travel, and that all travel award funds provided by ASTMH will be used to support my travel, lodging and other expenses directly associated with my participation at the annual meeting.

Travel Award Recipient Checklist

Travel award recipients will receive award notification in early July. Travel award recipients will be responsible for the following:

- 1) Contacting the ASTMH travel agent to request travel arrangements.
- 2) Making sure your passport will be valid for at least six months after the planned return travel date. For most award recipients, this date will be May 2010. (Applies to non-U.S. citizens)
- 3) Contacting your country's embassy about travel requirements to the United States and arranging for all necessary travel documents (i.e. visas). (Applies to non-U.S. citizens)