



## ***American Committee of Medical Entomology (ACME) Student Travel Awards***

**\$500 award and ASTMH meeting registration waiver**

***Application deadline: May 20, 2009***

***Submit your application on line beginning April 20, 2009.***

Awards in the amount of \$500.00 are available through the American Committee of Medical Entomology (ACME) to support travel and accommodation costs for graduate students attending the American Society for Tropical Medicine and Hygiene 58<sup>th</sup> Annual Meeting, to be held November 18-22, 2009 at the Marriott Wardman Park in Washington, DC. Student registration costs for the annual meeting will also be waived for the award winners. One or more awards will be made each year depending on availability of funds.

Award winner(s) will be recognized at the ASTMH annual meeting opening plenary session. Applicants must present their research either orally or in a poster format during the ASTMH meeting. The subject matter of the presentation should directly or indirectly involve arthropods of medical importance. The ACME student travel award subcommittee will make final decisions about the eligibility of applicants and will select the awardee(s).

The following criteria will be taken into consideration when reviewing the applications: (1) financial need; (2) significance and quality of presentation abstract; and (3) letter of recommendation.

### **Application Process**

The online application site will open on April 20 and will close on May 20. Collect all application materials prior to submitting them to the online awards system. Although you will be able to edit your award submission prior to the May 20 deadline, the submission process will be much easier if you collect all application materials prior to submission.

Application materials:

- A cover letter describing your interest in tropical medicine and medical entomology (approximately 2,500 character limit)
- Description of financial need for the conference (approximately 1,500 character limit) and how you will benefit from the ACME travel award
- A copy of your ASTMH annual meeting abstract, with the abstract number assigned by the abstract submission site (submission site available via link at <http://www.astmh.org>)
- Letter of recommendation in pdf or Microsoft Word format from a major professor or faculty advisor

***Very important...***The letter of recommendation must be uploaded directly to your application site by your major professor/faculty advisor. The submission site will ask you to provide the name, mailing address, phone, fax and e-mail for the professor/advisor. The submission program will then generate an e-mail to this person with instructions to upload the letter of recommendation to your application site. It is very important that you gather the contact information for this person prior to beginning your online submission. It is then your responsibility to communicate with this professor/advisor to ensure that he/she has received the e-mail generated by the submission site and has uploaded the letter by the June 11 deadline. ***After May 20, any application that does not include the letter of recommendation will be considered incomplete and will not be forwarded to the review committee.***

***Finalizing your application...***After entering all information into your online application and after all document uploads have been made, go to the REVIEW SUBMISSION page and scroll down to the bottom. If all information has been entered correctly, you will see a drop-down menu at the bottom of the page. Select the response of COMPLETE in the drop-down menu and press SAVE. Your application will then be complete and ready for review.

### **Questions? Contact:**

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