

**ACME SUBGROUP
 (AMERICAN COMMITTEE OF MEDICAL ENTOMOLOGY)**

Council Meeting Minutes

November 13th, 2013
 3:30-5:30 pm
 Park Tower - Room 8210
 Marriott Wardman Park
 Washington DC

**President: Stephen Dobson, PhD
 Secretary/Treasurer: Amy Morrison, PhD, MSPH
 Past President: Brian Foy, PhD**

1. Call to Order (Stephen Dobson, PhD)
2. Introductions

a. New council members were unable to attend.

<u>Name</u>	<u>Rotating off</u>	<u>In</u>	<u>Comments</u>
			<u>Attendance</u>
Kevin Macaluso	2013	Yes	
Brian Foy	2013	Yes	
Amy Morrison	2013	Yes	
Sam Telford	2014	Yes	
Jason Rasgon	2014	Yes	
Nora Besansky	2014	Yes	
Nicole Achee	2015	Yes	New chairperson- elect
Jen Anderson	2015	Yes	2014 Chair
Stephen Dobson	2015	Yes	
Lyric Bartholomay	2016	Yes	
Kristian Michael	2016	No	
Dan Kline	2016	No	
Rebekah Kading	2017	Yes	Attended Via Skype; new Secretary- treasurer
Maria Duik-Wasser	2017	Yes	
Gonzalo Vazquez	2017	No	

3. Introduction of Student Travel Awardee
 - a. Jennifer Anderson, PhD, Rebekah Kading, PhD, Brian Foy, PhD and Ellen Dotson, MS, DSc were thanked for their hard work and serving on the selection committee
 - b. 23 applicants for the travel award
 - c. Winner: Robert McCann, PhD, Michigan State, studying re-emergence of An. funestus as a malaria vector in Kenya
 - d. Received \$300 stipend
 - e. Discussion regarding the desire to increase the amount and/or number of student travel awards
 - f. We should all help to 'get the word out' about the ACME travel award for next year

4. Introductions and review of incoming/outgoing councilors
 - a. Incoming (2014 – 2017 term)
 - i. Rebekah Kading , PhD– CDC
 - ii. Maria Diuk Wasser, PhD– Yale University
 - iii. Gonzalo Vazquez, Phd – Emory University
 - b. Outgoing 2013
 - i. Amy Morrison, PhD, MSPH, Secretary/Treasurer – UC Davis
 - ii. Kevin Macaluso, PhD, Past Chair – Louisiana State University
 - iii. Brian Foy, PhD, Past Chair – Colorado State University
5. Election of Chair-Elect from Candidates: Lyric Bartholomay, PhD and Nichole Achee, PhD
 - a. Vote: Nichole Achee, PhD
6. Election of new Secretary/Treasurer (3-year term)
 - a. Rebekah Kading, PhD, volunteered, and was voted in. She will follow up with Amy Morrison, PhD, MSPH about the transition of duties.
7. Review of ASTMH powerpoint summary and status report (to be used at Saturday ACME business meeting)
8. Review of ACME Report (attached)
9. Treasurer report on ACME finances (Amy Morrison, PhD, MSPH)
 - a. ACME budget report for period ending Nov 30, 2013: Total net assets for all ACME funds are \$2708.
 - b. Amy will facilitate transfer of duties to Rebekah Kading, PhD
10. Hoogstraal Award Update (Sam Telford, MS, DSc)
 - a. Winner: Barry Beaty, PhD, FASTMH (Colorado State University)
 - b. Sam Telford, MS, DSc will contact rolling candidates and remind them of their ability to update their packets
11. Update on efforts to attract cooperate investment to ACME (Nicole Achee, PhD and Brian Foy, PhD)
 - a. Not much success to date but should be a continued effort
 - b. Companies may find this more attractive if their names are associated with the travel award or posted at the booth
 - c. We should inquire with the head society about the possibility of accepting donations from individuals, specifically designated for AMCA

12. Discussion of ACME mixer
 - a. Expensive - ~\$2000 for cookies – we will follow up this year to see if this cost can be reduced.
13. Discussion of ACME booth (Jennifer Anderson, PhD)
 - a. \$987 raised at the 2012 ASTMH meeting in Atlanta, from the ACME book sale
14. Update on Guidance documents
 - a. Human Subjects (Nicole Achee, PhD)
 1. Current plans are to publish the document by mid 2014 with ongoing discussion focused on optimal journal selection.
 - b. Mosquito Releases (info from Mark Benedict, PhD, attached)
 - c. Proposal to update the Arthropod Containment Guidelines (Sam Telford, PhD)
15. Discussion of ACME newsletter and any interest in publishing an additional newsletter
 - a. Stephen Dobson, PhD, put together an excellent first edition of the newsletter in April 2013
16. Discussion of ACME priorities for 2014
 - a. Need to update membership list and put together a group mailing list
 - b. Continue to increase membership, improve standing within the Society, better define our role within ASTMH
 - c. ACME newsletter and other engagement tools (blog, Twitter)
 - d. Continue ACME fundraising efforts, including pursuit of corporate sponsorship
17. Discussion of any Committee or Subgroup initiatives that might require ASTMH Council discussion, action or approval, including budget implications
 - a. There was discussion of the ACME membership fee for members from low and middle income economies. The head society has reduced their membership fees to \$25. Currently ACME membership is also \$25. There was broad support for contacting ASTMH membership about the possibility of waiving ACME fees for qualifying applicants. This may require modification of the ACME charter. *Action Item:* Email Karen Goraleski.
 - b. Make booth funds a separate budget line item, as well as support to students
 - c. Make a link on the website for “how to donate to ACME”
18. Discussion of Twitter/Blog site and other communication tools
 - a. Discussion of possible ACME activities at the 2016 ICE in Florida
 - b. April 7 2014 will be world health day... this year focusing on vectors
19. Cross-cutting ideas – collaborating with other subgroups
20. New Business
 - a. Lyric brought up the issue of low turnout for the student paper competition in the entomology group. There were only about 10 paper submissions. This low turnout was attributed to the Entomological Society of America annual meeting occurring simultaneously with ASTMH this year, and many students likely chose to attend ESA due to the higher probability of giving an oral presentation. Still, it was discussed that we should encourage more students to apply for the ASTMH student award, and remind post-doctoral researchers that up to 2nd year post-docs can submit abstracts.
21. Adjournment

AMERICAN COMMITTEE OF MEDICAL ENTOMOLOGY (ACME)

AMERICAN COMMITTEE OF MEDICAL ENTOMOLOGY (ACME) CHARTER

Name. The name of the organization shall be the American Committee of Medical Entomology (acronym—ACME). It is organized under the auspices of the American Society of Tropical Medicine and Hygiene (ASTMH), and will meet at least annually in conjunction with that society's annual meeting.

Objectives. The objectives of ACME shall be as follows

1. To promote medical entomology in the ASTMH and in organizations whose scopes of activities include the area of human diseases transmitted by arthropods.
2. To organize symposia or workshops annually that emphasize, but are not limited to, the contributions of medical entomology to tropical medicine.
3. To encourage active participation of medical entomologists in the ASTMH.
4. To recognize outstanding contributions by medical entomologists.

Membership. Membership is effective for one year and shall result from either of two acts: 1. Payment of a fee of \$25 to the ASTMH designated for ACME membership. (Funds shall be placed in the ACME account [1].); 2. Students and post-doctoral fellows may become ACME members by signing up and are not required to pay ACME membership dues. All ACME members must be in good standing as members of the ASTMH.

Officers. There shall be an Executive Council comprised of twelve [12] members, including a Chairperson, a Chairperson-elect, a Past-Chair, and a Secretary-Treasurer. Officers must be ACME members at the time of their election. Executive Council members serve four-year terms, and three new members shall be elected each year. Terms of service begin with the Executive Council meeting held the year of election and end with the Executive Council meeting at the end of the fourth year i.e. Executive Council members attend five meetings. The Chairperson, Past-Chair and Chairperson-elect serve for one year. The Secretary-Treasurer shall serve for a period of one to three years. The Past-Chair is an *ex officio* member of the Executive Council without Council voting rights if they have exceeded their fourth year of Council membership.

SELECTION OF OFFICERS:

Executive Council members. The three members who are due to rotate off the Executive Council shall comprise the nominating committee each year. They shall meet at the beginning of their third year of service immediately following the annual ACME business meeting and prepare a slate of nominees for election to the Executive Council. This slate shall consist of the names of at least five individuals. Nominees must be ACME members at the

time of their nomination and must either have not previously served on the Executive Council OR one of the following is true:

1. They are presently filling unexpired vacancies created by death or resignation from the Executive council
2. They have been off the Executive Council for at least one full year

It shall be the responsibility of the Nominating Committee to determine the eligibility of the nominees and to ascertain their willingness to serve on the Executive Council if elected. Upon completion of the slate of nominees and ascertaining the willingness of the nominees to serve, the Nominating Committee shall submit the slate to the Secretary-Treasurer, who shall prepare ballots to be sent to all members. Election should be completed no later than July 1 following the annual business meeting. Executive Council members elected shall assume office at the beginning of the following Executive Council meeting.

Chairperson-Elect. The Executive Council shall elect a Chairperson-Elect from among their members during the annual meeting of the Executive Council. Service as Chairperson-Elect begins at the end of the next ACME Business meeting.

Chairperson. The serving Chairperson-Elect shall assume the responsibilities of the Chairperson when the newly elected Chairperson-Elect assumes office.

Past-Chair. The Chairperson from the previous year shall serve as the Past-Chair.

Secretary-Treasurer. The Executive Council shall elect a Secretary Treasurer (which may include self-nominations) from among their members at any time there is a pending vacancy of the office. Election shall be for a period of no more than three years and is contingent upon annual election by the Executive Council.

Duties of Officers.

Chairperson. The Chairperson shall represent ACME to other Organizations, shall officiate at all meetings of the Executive Council and at annual business meetings, shall submit an annual report to the Executive Council of ASTMH, make all appointments for ACME, such as the individual to present the Hoogstraal Medal for Outstanding Achievement in Medical Entomology.

Chairperson-Elect. The Chairperson-Elect shall assist the Chairperson, shall serve in the absence of the Chairperson, and shall be responsible for the organization of symposia and workshops at the annual meeting of the ASTMH.

Past-Chair. The Past-Chair shall serve as a counselor to the Chairperson, particularly to maintain ACME institutional memory in council actions and decisions. They may also be called upon by the Chairperson to attend the ASTMH Executive Council Annual and Mid-year meetings in the Chairperson's stead if needed.

The Chairperson, Chairperson-Elect, and Past-Chair are to serve jointly as ACME leadership, including each other in ACME business communications and decisions throughout the year, to competently guide ACME in the present and future.

Secretary-Treasurer. The Secretary-Treasurer shall maintain the membership rolls, shall record minutes of all meetings, shall prepare and mail ballots for election, and shall receive, disburse and maintain an accounting of all moneys used by ACME. The Secretary-Treasurer keeps records of the council members and officers and shall notify Executive Council members of the years of the meetings they are expected to attend.

Other Procedures.

Subcommittees. Subject area subcommittees can be established and abolished by the Executive council.

Unusual vacancies. In the event of vacancies created on the Executive Council by death or resignation, additional nominations will be made by the members of the Executive Council and will be included on the annual ballot for vote by the membership to complete the unexpired terms. In such cases, individuals receiving the next highest number of votes to the three individuals elected to full terms will be elected to complete the unexpired terms.

Adoption of subsequent modifications. The adoption of this document and subsequent changes shall be upon recommendation of the Executive Council and affirmation by a simple majority of those members present at the annual ACME business meeting and will be effective immediately.

ACME Executive Council Members 2014

Member	Position	Term Expires
Jennifer Anderson	Chair, Councilor	2014 (2015)*
Nicole Achee	Chair-elect, Councilor	2014 (2015)*
Stephen Dobson	Past-chair, Councilor	2014 (2015)*
Rebekah Kading	Secretary-Treasurer	2017
Nora Besansky	Councilor	2014
Jason Rasgon	Councilor	2014
Sam Telford	Councilor	2014
Maria Diuk Wasser	Councilor	2014
Rebekah Kading	Councilor	2014
Gonzalo Vazquez	Councilor	2014
Lyric Bartholomay	Councilor	2016
Kristen Michel	Councilor	2016
Dan Kline	Councilor	2016
Sam Telford	Hoogstraal Medal Coordinator	
Ellen Dotson	Student Award Coordinator	

(*date indicates Council term limit)

Awards

ACME has presented the Harry Hoogstraal Medal for outstanding lifelong service to Medical Entomology since 1987.



Recipient	Year
Barry Beaty	2013
William Reisen	2012
Abdu Azad	2011
Willy Burgdorfer	2010
William Collins	2009
Daniel Sonenshine	2008
Bruce Eldridge	2007
Mario Coluzzi	2006
Robert Washino	2005
John D. Edman	2004
Andrew Spielman	2003
Michael Service	2002
Chris Curtis	2000
Gene R. DeFoliart	1998
George B. Craig, Jr.	1996
A Ralph Barr	1995
Thomas H.G. Aitken	1993

¹ Accepted by those attending the ACME business meeting at the 2003 ASTMH National meeting in Philadelphia.

² In 1990, the membership voted (90 for; 11 against) to increase the term of membership on the Executive Council of the American Committee of Medical Entomology from three to four years. As a result, the number of persons serving on the Executive Committee at any given time will be 12.

³ This revised charter was accepted unanimously by a vote of those attending the ACME business meeting at the 2012 ASTMH Annual Meeting in Atlanta.

James H. Oliver	1992
William L. Jellison	1991
William R. Horsfall	1990
Robert Traub	1989
Lloyd E. Rozeboom	1988
William C. Reeves	1987

ACME Travel Award

Robert McCann	2013
Anthony Clemons	2012
Julia Brown	2011
Cara Henry-Halldin	2010
Win Surachetpong	2009
Lauren Cator.....	2009
Meera Venkatesan.....	2008
Nicole Gottdenker.....	2008
Maria Julia Dantur Juri.....	2007
Lisa Purcell	2007
Luca Facchinelli.....	2006
Sonja Kjos	2006
Sharon Minnick.....	2005
Rebekah Kent.....	2005
Vincent Payet.....	2004
Rebecca Robich	2004
Patricia Nkem Okoye	2003
Junghwa Lim	2003