

ASTMH COMMITTEE ON GLOBAL HEALTH (ACGH)

Subgroup Business Meeting Minutes

Sunday, November 2, 2014

3:30 – 5:30 pm

Marriott La Galerie 2

New Orleans Marriott

New Orleans, LA

President: Katherine Taylor, PhD

Secretary/Treasurer: Ramin Asgary, MD, MPH

In attendance:

Dorothy Echodu
Christina Polyak, MD, MPH
Richard Reithinger, PhD, MSc
Jacaranda Van Rheen, PhD
Indi Trehan, MD, MPH, DTM&H
Jon B. Woods, MD
Parnali Dhar Chowdhury
Wilbur Milhous, PhD, FASTMH
Jessica Fairley, MD
Teshome Gebre, PhD
Koya Allen, PhD, MSPH
Julie Pavlin, MD, PhD
Philip Gould, MD, MPH
Jon Ripp, MD
Ramin Asgary, MD, MPH
Johanna Daily, MD, MSc
Vita Cama, DVM, PhD
Katherine Taylor, PhD

Dorothy@pilgrimageafrica.org
cpolyak@hivresearch.org
rreithinger@yahoo.co.uk
jvanrheenen@dom.wvjt.edu
indi@alum.berkeley.edu
jbenwoods@gmail.com
umdtharch@myumanitoba.ca
wmilhous@health.usf.edu
Jessica.fairley@emory.edu
tgebre@taskforce.org
koya.c.allen.ctr@mail.mil
Julie.pavlin@us.army.mil
Philip.gould.md@gmail.com
jonathan.ripp@mountsinai.org
ramin.asgary@nyumc.org
jdaily@einstein.yu.edu
vcama@cdc.gov
ktaylor12@nd.edu

1. Call to Order (Katherine Taylor)
Elected Leadership Attending: Katherine Taylor, Johanna Daily, Ramin Asgary, Jessica Fairley, Teshome Gebre, Richard Reithinger, Indi Trehan and Christina Polyak. Not present was Kim Lindblade and Kayla Laserson who were unable to attend due to responsibilities related to the Ebola Outbreak. Juliette Morgan was also not present.
2. Introduction of New Leadership (Katherine Taylor) – Leadership were introduced and Taylor explained who was incoming and outgoing and the tenure of each elected member.
3. Membership (Katherine Taylor) – the membership of the subcommittee stands at 699, making the ACGH the largest subgroup in the society
4. Budget Review (Ramin Asgary) – the amount the subgroup has available is difficult to determine, as expenses from the meeting have not been deducted from the account. Asgary will develop a guidance document for how financial decisions are made by the subgroup.

5. Committee work update

- a. Pre-Course Update (Christina Polyak) – The Pre-meeting course had just concluded as the Council meeting was beginning. There was not an exact figure on the number of registered participants. It was estimated to be approximately 100. It is possible there were more in the room that had not registered. The course was considered a success as there was good attendance and participation. Polyak stated that Regina Rabinovich was instrumental in the planning/inviting speakers due to her large number of contacts. She cautioned that it is important for organizers to have contacts in the domain of the meeting topic, otherwise it is difficult to get committed speakers.
- b. Program (Katherine Taylor) – Announced the two symposia slots provided by the society for the subgroup and noted they were back to back. In future years, some advantage could be taken of the knowledge that sessions will be back to back.
- c. Student group (Johanna Daily) – Student leaders were present at the meeting and shared the work they have done during the year and plans for the annual meeting. 1) The two – meet the expert webex meetings they organized – were successful with 15 – 20 participants per event. 2) Peer to peer networking event that will take place on Tuesday evening. 3) The Speed networking event, also planned for Tuesday evening. Discussion of how to organize the student group: Should there be an elected student representative on the council? Should there be a student leadership group? The Clinical subgroup has established a student leadership group and it was agreed that ACGH would look at their model and discuss further.
- d. Awards (Kim Lindblade) – Taylor announced on behalf of Lindblade that the society has given \$1500 to each subgroup to specifically support travel awards, which allowed the subgroup to make two awards. Whether the funds will be provided in the coming year has not been confirmed but there is a high likelihood they will be. Elizabeth Thiele and Nathan Lo were awarded travel grants and Elissa Butler and Parnali Dhar Chowdhury were honorable mentions. Lo and Chowdhury were present and were introduced. Taylor announced that Chowdhury was the ACGH trainee representative at the society Council meeting. It was decided that a transparent process for selecting the trainee that

would be invited to attend should be established and that it is reasonable to select from travel grant awardees.

- e. Nomination (Ramin Asgary) - The ACGH established in their bylaws that the Treasurer will serve as the Chair of the nominations committee and the committee will in addition include the president, past-president and two ad hoc members. This past year they were Jon Ripp and Christopher Perdue. Jon agreed to serve another year as an ad hoc member. Christopher Perdue is currently deployed in W. Africa and should be contacted to see if he would like to continue another year. Asgary noted there was a very low turnout for voting.
 - f. Advocacy (Katherine Taylor) – Taylor participated in two Capitol Hill Days organized by the society and encouraged other members to do the same when the opportunity arises.
 - g. Journal Update (Regina Rabinovich) – Rabinovich was not present and the journal was not discussed.
6. Transfer of Authority – Taylor discussed the importance of the President and the President-elect working closely together throughout the year, especially during the Annual sub group council and business meetings, to ensure a smooth transition and that the incoming president has a stronger voice in the subgroups agenda for the coming year. It was also agreed that a

member of the elected leadership group should chair each of the subcommittees, and that subcommittee chairs would be identified before the end of the meeting.

7. New Business (Johanna Daily) – Subcommittee chairs and members are listed in a table at the end of the minutes.
 - a. Pre-course – ideas for next year – the group discussed ideas around 'lessons learned from the Ebola outbreak related to Health System Strengthening, resilience, preparedness tool kits, legislation, role of media, stigma, socio-epidemiology, and surveillance.
 - b. Program Committee – ACGH Symposia
 - c. Student Group – group formation and activities
 - d. Advocacy
 - e. Journal -Brainstorm Journal activities/special issue ideas
 - f. Awards
 - g. Membership – Discussion around the benefits of being a member of the ACGH and how those benefits can be articulated to our members. Should the group use their list serve to advertise jobs in global health? Should be decided.

8. Adjournment

ASTMH COMMITTEE ON GLOBAL HEALTH (ACGH)

Leadership

Member	Position	Term Expires
Johanna Daily	President	2015
Juliette Morgan	President-elect	2015
Katherine Taylor	Past President	2015
Ramin Asgary	Secretary/Treasurer	2015
Richard Reithinger	Councilor	2015
Indi Trehan	Councilor	2015
Jessica Fairley	Councilor	2016
Teshome Gebre	Councilor	2016

CHARTER OF THE ASTMH COMMITTEE ON GLOBAL HEALTH

Objectives

The ASTMH Committee on Global Health (ACGH) is organized under the auspices of the American Society of Tropical Medicine and Hygiene (ASTMH) and has the following objectives:

1. To promote the development of the field of Global Health which addresses multidisciplinary transnational approaches to health issues that unfavorably affect underserved and under-resourced populations.
2. To educate about global health issues inclusive of and in addition to ASTMH's traditional purview of tropical medicine and hygiene through pre-courses, workshops, symposia and abstract presentations
3. To foster collaborations between individuals and groups that address global health issues
4. To facilitate dissemination and publication of global health research
5. To provide recruitment opportunities for individuals interested in pursuing a career in global health.
6. To serve as a representative voice from ASTMH in other Global Health organizations, societies and working groups.
7. To recognize outstanding contributions in Global Health

Meetings

The ACGH will meet at least annually under the aegis of the ASTMH Annual Meeting.

Membership

Members in good standing of ASTMH who wish to join ACGH may do so by paying subgroup dues in accordance with rates set by the ACGH Executive Council. ACGH will establish a fund for voluntary donations to be managed by ASTMH. Funds collected on behalf of ACGH from sources such as dues, voluntary donations, etc. will be managed by ASTMH and used for activities that further the objectives of ACGH, including receptions, annual awards, fellowships and international training opportunities, and payment of page charges in the *American Journal of Tropical Medicine and Hygiene* for qualifying articles (e.g. editorials, topical reviews, symposium proceedings, cutting-edge papers, etc.).

Governance

Executive Council

There will be elected leadership in the form of an Executive Council consisting of a President, President-Elect, Past President, Secretary-Treasurer and four Councilors. Any active member in good standing is eligible for election to office. The initial leadership of the Committee on Global Health will serve for a total of 18 months.

The President-Elect and President will each serve terms of one year in succession. The Secretary-Treasurer and Councilors serve terms of two years. Terms of office begin at the close of the annual meeting at which the officers were declared elected. All members of the

ACGH Executive Council are allowed to vote on Council business. Council members may run for and serve consecutive terms.

The President serves as chief executive officer for the ACGH and presides over meetings of the ACGH Executive Council and the ACGH annual business meeting. The President may fill vacancies among the Councilors by appointing Councilors from the membership to serve until the missing Councilor returns to office or through the remainder of the absent Councilor's term, if return to office is not possible. If the Secretary-Treasurer is unable to complete his/her term, the President will appoint a replacement from the membership to serve until the next annual meeting when a new Secretary-Treasurer will be elected.

The President-Elect presides over meetings of the ACGH in the absence of the President. If the presidency becomes vacant, the President-Elect will serve out the balance of the President's unexpired term before going on to complete his/her originally-scheduled term as President.

The Secretary-Treasurer of the ACGH works with the Secretary-Treasurer of ASTMH to monitor the Committee's finances and to develop its annual budget. The ACGH Secretary-Treasurer, ACGH President, or person determined by the ACGH President maintains minutes of the ACGH Executive Committee and annual business meeting and compiles reports on ACGH activities for presentation to the ASTMH Council as requested.

Elections

The ACGH Executive Council appoints a nominating subcommittee consisting of five active members. No more than three of those members may be current members of the ACGH Executive Council. A slate of candidates for offices to be filled at the next annual meeting will be distributed to ACGH members by mail and/or electronic mail no later than two months prior to the next annual meeting. Members may submit themselves or suggest other active members as candidates to the Chairman of the nominating committee, but the nominating committee will not be obligated to put such individual(s) on the slate unless there is a supporting petition from three active members in addition to the individual proposed.

Election for each office shall be by secret mail and/or electronic mail ballot and determined by majority vote (or by the greatest number of votes if more than two candidates). Results of voting will be announced in the ASTMH newsletter and at the next ACGH annual business meeting.

Subcommittees

Subcommittees may be formed to deal with important issues such as awards, pre-course development, fundraising, career opportunities, interfacing with the *American Journal of Tropical Medicine and Hygiene*, and planning of ACGH-supported symposia and workshops at the ASTMH annual meeting. Members of the ACGH are encouraged to apply to participate on the Global Health Scientific Program Committee, following Society guidelines for participating on the Scientific Program Committee.