

## ACAV SUBGROUP (AMERICAN COMMITTEE ON ARTHROPOD-BORNE VIRUSES)

---

### ***ACAV Executive Council 2014 Meeting Minutes***

Sunday, November 2, 2014

3:30-5:30 pm

Marriott, St. Charles

New Orleans, LA

**Chair: Gregory Ebel, ScD**

**Secretary/Treasurer: Laura Kramer, PhD**

**Chair Elect: Christopher Mores, SM, ScD**

#### I. In Attendance

Ann Powers, PhD, FASTMH	Past Chair, 2013, SIE
Laura Kramer, PhD, FASTMH	Secretary
German Anez, PhD	Guest
Pat Repik, PhD	Guest
Scott Weaver, PhD, FASTMH	Treasurer, SIRACA
Nikos Vasilakis, PhD	Councilor
Christopher Mores, SM, ScD	Chair Elect
Tom Ksiazek, DVM, PhD	SALS
Remi Charrel, MD	Guest
Aaron Brault, PhD	Councilor
Greg Ebel, ScD	Chair
Brad Blitvich, PhD	Councilor
Kathryn Hanley, PhD	Councilor, Secretary
Rebecca Rico-Hesse, PhD, MPH	Councilor
Pedro Vasconcelos, MD, PhD	Guest
Mike Drebot, PhD	Councilor
Mike Turell, PhD, MPH	SEAS
Nicole Arrigo, PhD	Guest

#### II. Minutes of EC Phone Meeting of 15 January 2014

1. Approved, with the comment from Greg Ebel that ASTMH is doing more advocacy and ACAV needs to be more active rather than limiting our interactions to a few hours per year.

#### III. Membership and Welcome of New Councilors

1. Greg Ebel was not able to get data on from Buffy Finn, due to her illness, on composition of membership of ACAV; this information will be made available at a later date.
2. Two new council members elected in 2014: Kathryn Hanley and Rebecca Rico-Hesse.
3. One trainee-councilor, Nathan Grubaugh, elected by EC subcommittee.
  - a. Role of the trainee councilor: Greg Ebel stated that the trainee councilor brings in good ideas and gets information about how council works. Nathan Grubaugh spent the day at council meeting; he said it was a great experience and he learned how a large society (and its budget) works. He has a greater perspective on other meetings. He indicated that it was a very positive experience. He is acting as a point person to other subgroups as well.
  - b. Nathan Grubaugh was asked to write a summary of his experience.
  - c. Greg Ebel noted that ACAV is being asked to be involved in a lot of activities – we need more hands and the trainee can help with any of our many activities.

- d. Scott Weaver stated that the other important role for trainee is to give feedback on how to make ACAV more attractive to the next generation of arbovirologists.
- e. Nathan Grubaugh said that he is going to the global health trainee event and will report back on that.
- f. Chris Mores suggested that travel awardees could also be “conscripts” for this sort of networking activity.

#### IV. Report of the Treasurer (Scott Weaver, PhD)

1. ACAV received \$3375 in membership income in 2014. We now have 430 members and ACAV is growing. We do not have information on the composition of new members; they are likely trainees.
2. There was general support of travel awards. Ann Powers noted that they bring more visibility to ACAV. Unanimous support of motion to put \$1000 toward travel awards for 2015.
3. Scott Weaver noted that ACAV finances would be completely stable except that money from Labell family has not been issued, so we are \$2000 down at the moment. Our expenditures for the meeting are about \$800; our only other expense is the travel awards. Also we are charged \$325 for electronic elections.
4. Labell award: Labell family has not responded to inquiries, although Hawaii biotech has offered \$500 in matching funds. The loss of this award would be a setback. Negotiations are at a stall until ACAV hears from the family.
5. ASTMH doesn't consider you to be a member unless you are a member of ASTMH and contribute \$25 and check the box to join ACAV. Greg Ebel proposes to ask that ASTMH accept our ACAV list in addition to their own information. Also, invited speakers get their registration fee waived IF they are not members, which disincentives membership. Mike Turell suggested that ASTMH raise the cost of the meeting a little and offer free membership.
6. Scott Weaver asked: is there a way to raise money from industry to support student participation in the ASTMH meeting, given its high expense? We would also like to be able to fund speaker travel for the symposium. Laura Kramer asked: is there a way to have less expensive housing for students for the ASTMH meeting?
  - a. Greg Ebel has a list of ACAV members who have ties to industry. Nik Vasilakis volunteered to pursue potential industry donors.

#### V. Discussion of ACAV member CV database

1. Proposal that updated CVs of ACAV should be acquired on a regular basis both for eulogizing members who pass away and for setting up an expertise database.

2. Members agreed that the easiest way to accomplish this would be for ASTMH to implement a radio-button via which members could upload their CV each time they pay their membership dues.
3. Mike Turell took this proposal to ACME, which made/approved a motion to bring the idea of collecting CVs before the whole society.

#### VI. Council Makeup

1. Term of service as ACAV member is four years; full roster is 8 council members. Thus we have established a rotation in which two councilors rotate off each year and two new councilors are elected each year.
2. Term of service for chair is one year; to provide continuity, new chair will be elected when she/he still has at least three years left to serve. That way, there will always be a past chair, a current chair and a chair-elect on the committee.
3. Kathryn Hanley nominated during the meeting as Chair-elect -unanimous vote in favor and Hanley accepted.
4. Laura Kramer agreed in principle to return to the position as Secretary.
5. Scott Weaver agreed to continue as Treasurer.
6. Don Burke will continue as Archivist.
7. Mike Turell is rotating off of the committee.

#### VII. ACAV symposium for 2014

1. Greg Ebel noted that Alex Ciota is going to present at our symposium, but Amy Schuh was sent to West Africa and Peter Walker had to bow out of symposium.
2. Remi Charrell videotaped his talk.
3. Nik Vasilakis is talking in place of Peter Walker.

#### VIII. ACAV symposium for 2015

1. 1. Ann Powers noted that the topic for the 2015 ACAV symposium has to be finalized beginning of March.
2. Scott Weaver asked whether we can wait to decide this? Aaron Brault suggested that we call it ACAV II symposium as a placeholder. Greg Ebel decided that we will leave it unsigned for the moment.
3. Scott Weaver and Michael Drebot volunteered to take the lead for the 2015 symposium; Brad Blitvitch will serve as alternate.

#### IX. ACAV Table

1. Brad Blitvitch prepared two beautiful posters of ACAV members and one of the Kelly Labell award as well as informative flyers.
2. Blitvitch expressed that the table was too small and that there were no poster boards on which to mount the posters. Also it was necessary for presenters to stand in front of the table, which was awkward.
3. Kramer asked whether we could find out about amount of space in advance? She suggested that we bring this up at council.
4. 2015: Chris Mores and Brad Blitvitch will take charge of table.

#### X. Subcommittee reports

1. SEAS (Mike Turell)
  - a. A "real" arbovirus grows in arthropods, grows in vertebrates, is transmitted by arthropods in the real world. Alternatives are things like rodent/bat-associated virus.
  - b. Every time a virus was registered as an arbovirus, it was sent to SEAS for evaluation.
  - c. Committee has not gone back to the catalog to update it with current knowledge.
  - d. Would like to revitalize this committee- should look for 5-7 people from 5-7 different institutions.
  - e. Should also update the existing database.
  - f. Should get international participation.
2. SIE (Anne Powers)
  - a. Seven new viruses submitted to the committee that need assessment.
  - b. No plans at present to merge with SEAS.
3. SIRACA (Scott Weaver)
  - a. Hosted informal presentations by Nik Vasilakis about and mesoniviruses and Pedro Vasconcelos about recently characterized bunyaviruses in the Amazon basin.
  - b. Scott asked for volunteers to present next year but no hands went up; he promised to "twist arms" at a later date.

#### 4. SALS (Tom Ksiazek)

- a. Held discussions about how institutions are handling activation protocols.
- b. Tom will try to generate a survey as a resource for new faculty members who need to inform their institutions about standard practice.

#### 5. ASTMH Council Meeting (Greg Ebel)

- a. A lot of discussion at the meeting about advocacy work, financial status, and journal.
- b. Society is in good shape and journal is doing well financially.
- c. ASTMH donated \$1500 to ACAV over the summer, which allowed award of 5 travel awards (1k from us). Can we count on this next year? Maybe, but ASTMH has made no commitment.
- d. Another point raised by Phil Rosenthal- do we want to establish a page waiver fund to increase number of virology/ arbovirology papers in ASTMH? Scott Weaver asked whether other subgroups are doing the same thing. Ann asked how many people were denied for waiver. This is not known. Greg Ebel suggested waiting a couple of years before deciding about this. Laura Kramer noted that we would need a committee to determine which papers merit this. Chris Mores asked: do we need to encourage our membership to publish in Trop Med? Unanimous vote against a page waiver fund.
- e. ASTMH is asking a lot more of subgroups now. Greg Ebel asked whether ACAV would be interested in issuing a certificate on core knowledge in arbovirology? Laura Kramer indicated this seems rather far-fetched.

#### XI. Awards

1. Shope fellowship is not being awarded this year because there were only three nominees and the selection committee felt that none was of sufficiently high caliber to merit the award.
2. Oddly, there were 28 nominees for student and post-doc travel awards, but only three for Shope.
3. Scott Weaver mentioned that Shope award requires a proposal; Greg Ebel stated that we need to do a better job advertising the award.

#### XII. Other Business

1. Pre-meeting course
  - a. Greg Ebel stated that BEI vector focus group met on Tuesday, and they would like to sponsor a hands-on vector workshop. This would correspond with a meeting to revise arthropod containment guidelines. BEI is involved because they are making arthropods available to people.
  - b. Greg indicated that a pre-meeting course could be a useful way to engage with ACME and BEI. Question: is ACAV in support of doing a pre-meeting course? Laura: think it is a good idea to get more involved with ACME. Greg will indicate that ACAV is in support.
2. American Society of Virology
  - a. Scott Weaver asked: should we also do outreach to ASV? Perhaps one evening social event and one symposium? ASV has clubs that have their own pre-meeting symposia but they will consider ad hoc symposia at well.
  - b. Michael Drebot suggested that maybe that's something to do every other year. Laura Kramer suggested that ACAV could host a lunch.
  - c. Scott Weaver noted this is his last year on ASV council so this would be a good year to try to integrate with ASV.
  - d. Scott Weaver also reported that ASV needs nominees for insect virology position. Brad Blitvitch is willing to be nominated.
3. Newsletter
  - a. Ann Powers has a plan for preparing a newsletter. It should be out in the early spring. Goal is to get to quarterly.
4. Website
  - a. Greg Ebel is planning to update the website, which is badly out of date.

## AMERICAN COMMITTEE ON ARTHROPOD-BORNE VIRUSES (ACAV)

### *ACAV Executive Council Members—2015*

Member	Position	Term Expires
Christopher Mores	Chair	2015
Gregory Ebel	Past-Chair	2015
Kathryn Hanley	Chair-Elect	2015
Kathryn Hanley	Secretary	2015
Scott Weaver	Treasurer	2015
Donald Burke	Archivist/Historian	2015
Michael Drebot	Councilor	2015
Brad Blitvich	Councilor	2016
Aaron Brault	Councilor	2016
Nikos Vasilakis	Councilor	2017
Christopher Mores	Councilor	2017
Kathryn Hanley	Councilor	2018
Rebecca Rico-Hesse	Councilor	2018

## GUIDELINES FOR THE AMERICAN COMMITTEE OF ARTHROPOD-BORNE VIRUSES

During the 1987 executive council meeting of the American Committee on Arthropod-borne Viruses (ACAV) in Los Angeles, it was agreed that guidelines for the committee need to be established and recorded in a single document. The ACAV currently operates under procedures that are stated in various reports. A summary statement of the ACAV organization would assist new executive council members and chairpersons in understanding how the committee operates. In addition, modifications in procedures could easily be incorporated into a centralized body of information.

The information that follows is intended only as a guide for the ACAV organization; goals of the ACAV are stated in other publications. During the formation of ACAV it was agreed that the group would not be a formal organization with by-laws. Rather, it would provide a forum for exchange of information among people interested in arbovirus research.

The ACAV meets annually in association with the American Society of Tropical Medicine and Hygiene (ASTMH). An executive council is the governing body of the ACAV. The council is chaired by a person who directs council and committee meetings and retains the ACAV files. The chairperson of the executive committee serves a 4-year renewable term and is elected by the executive council at the annual council meeting. The council consists of six people who each serve a 4-year term. New council members are elected by members of the ACAV. Council members who are rotating off form a search

committee that nominates council candidates; the slate of candidates must be approved by the existing council. The chairperson of the council sends ballots to the ACAV membership. The candidates who receive the most votes are notified and take office at the next annual meeting of the ACAV. There is no quorum for the election of officers or for other council and committee votes. Should a member of the executive council resign or leave the ACAV, a new council member is appointed by the executive council to complete the original member's term.

Other ACAV positions include a secretary, treasurer, historian and international advisors. The secretary is the newest member of the council and records minutes of the council meeting. The treasurer is appointed to a 4-year renewable term by the executive council and maintains the ACAV funds in a subaccount of the ASTMH. Withdrawals and deposits from the ACAV account are arranged with the treasurer. The council chairperson must approve all withdrawals, and the council must be consulted for withdrawals of \$100 or more. The historian is designated by the council and provides historical information on the operation of the ACAV. The council selects international advisors, determines the number of advisors, and defines the length of the advisor's terms.

All people interested in joining the ACAV may do so by attending a meeting and signing their name to the attendance sheet. Membership in the ASTMH is not a requirement for membership in the ACAV. People missing three consecutive meetings will lose their

membership in the ACAV. Exceptions to this attendance rule are made for people with emeritus status and for some overseas participants. Emeritus status is automatic upon retirement. The executive council must approve an attendance exception for people living overseas.

Subcommittees are an important part of the ACAV and are formed when sufficient interest is presented to the executive council by ACAV members. The council reviews proposed subcommittees and decides whether a particular subcommittee is needed. When council approves the formation of a subcommittee, it appoints a chairperson. The subcommittee chairperson, in consultation with the ACAV chairperson, appoints subcommittee members. New subcommittees formalize their objectives and structure. All subcommittees report progress on objectives at the annual meeting to the ACAV.

The ACAV presents three awards, when appropriate, in staggered three-year intervals. The chair of the executive council appoints a nominating committee for each award. Recipients of awards are selected by the executive council. An announcement requesting nominations for each pending award is published in the *Tropical Medicine and Hygiene News* at least six months prior to the ASTMH annual meeting. This procedure provides the nominating committee with nominations and documentation from ACAV members. The Scherer/Hardy Award is given to an outstanding graduate either before graduation or up to 3 years post-graduation. Accrued interest from the account for this award is used to defray costs associated with the student's participation at the annual ASTMH meeting. The council chairperson may use general ACAV funds to assist in this effort. The Dalrymple/Young Award is given to a mid-career investigator who has made an outstanding contribution to arbovirology. The Richard M. Taylor Award is given to a person who has made outstanding contributions to arbovirology throughout his or her career. Medals for the Young and Taylor Awards are retained by the treasurer until they are requested by the chairperson for presentation at the annual committee meeting.

In addition to award presentations, the agenda for each annual meeting includes old and new business, epidemic reports, and a symposium on a relevant topic. Prospective symposium topics are discussed by the executive council and solicited from the committee membership, but the final decision on what will be presented is determined by the chairperson.

#### Awards

**Dalrymple/Young Award.** Presented to a mid-career investigator who has made an outstanding contribution to arbovirology.

Recipient	Year
Ebihara Hidecki	2013
Jonathan Towner	2010
Heinz Feldmann	2005
Scott C. Weaver	2002
Stuart T. Nichol	1999
Connie Schmaljohn	1996
James LeDuc	1990
Donald Burke	1990
Barry J. Beaty	1988
Thomas Monath	1985
David H. Bishop	1982

**Richard M. Taylor Award.** Presented to a person who has made outstanding contributions to arbovirology throughout his or her career.

Recipient	Year
Barry Beaty	2012
C.J. Peters	2012
Thomas Yuill	2009
Robert Tesh	2009
Charles Calisher	2006
Frederick A. Murphy	2002
Philip K. Russell	2000
Leon Rosen	2000
Scott Halstead	1999
Thomas Monath	1994
James Hardy	1990
Robert E. Shope	1987
Karl Johnson	1987
Harry Hoogstral	1984
Thomas H.G. Aitken	1984
Telford Work	1981
Ottis and Calisa Causey	1980
Wilbur Downs	1979
Pedro Galindo	1977
Roy W. Chamberlain	1975
William C. Reeves	1973
W. McD. Hammon	1970
Jordi Casals	1968
Richard M. Taylor	1966

**Scherer/Hardy Award.** Presented to an outstanding graduate either before graduation or up to three years post-graduation.

Recipient	Year
Alexander Ciota	2013
Amy Schuh	2013
Brian Bird	2010
Patricia V. Aguilar	2007
Gregory D. Ebel	2004
Aaron Brault	2001
Ann M. Powers	1997
Kurt Kamrud	1997
Scott C. Weaver	1993
George Ludwig	1989
Rebeca Rico-Hesse	1986
Daniel Sundin	1983

#### Kelly Labell Travel Award

Nicholas Bergren	2013
Andrea Bingham	2012
Patrick Vander Kelen	2011
Sheri Anderson	2010
Nicole Arrigo	2009

#### ACAV Student Travel Award Recipients

Nunya Chotiwan	2014
Brittany Dodson	2014
Nisha Duggal	2014
Nathan Grubaugh	2014
Meghan Elizabeth Hermance	2014